



**The Banaskantha District
Kelavani Mandal, Palanpur**

Career Development Centre

(Training & Placement Cell)

JOB OFFER

**Announcement of Job Offer in VenvikTechSolutions- Vadodara for the post of
Legal Advisor**

For the students of B. K. Mercantile bank Law College, Palanpur

Qualification: LLB with Minimum 2 years Experience

Dear Students,

There is a requirement of Legal Advisor in VenvikTech Solutions, Vadodara for the candidates having experience of 2 years in Legal field.

Job Description:

Post: Legal Advisor

Qualification: LLB

Experience: Min 2 years

Salary: Up to 2.5 Lac. P.A.

Job Location: State / PAN India

To handle legal matter of the company, legal documentation, notice, letter, to look litigation work & agreement and contracts. To coordinate with all the legal staff and other departments for smooth functioning of work.

Key Responsibilities Include:

- Proven experience as a legal counsel in business environment
- Excellent knowledge and understanding of corporate law and procedures
- High degree of professional ethics and integrity
- Sound judgment and ability to analyze situations and information
- Outstanding verbal and written communication skills

Key Skills Required:

- Give accurate and timely counsel in a variety of legal topics
- Draft and solidify agreements, contracts and other legal documents of our multiple projects
- Collaborate with management to devise efficient defense strategies
- Specify governance policies and regularly monitor compliance
- Provide clarification on legal language or clauses as when and when customer has queries
- Maintain current knowledge of alterations in legislation

Interested candidates are informed to apply for this job as per below application process.

Application Process

Candidates are advised to visit company site to attach your resume to apply for this post.

Website Link: <http://www.venvik.com/careers/>

NOTE: Candidates are advised to inform the college placement cell or to Principal regarding your final selection in this company for this offered post.

-----All the best-----

Career Development Centre

(Training & Job Placement)

Email: placement@bkdkm.org